

**Mayo Civic Center Commission Meeting**  
**Wednesday, February 8, 2017**  
**Mayo Civic Center Riverview Suite E**

- 3:00 PM      A. Call to Order  
                 B. Approval of Agenda  
                 C. Open Comment Period  
*This agenda section is for the purpose of allowing citizens the opportunity to address the Commission. Comments are limited to 2 minutes per person, and total comment period shall be limited to 15 minutes. Any speakers not having the opportunity to be heard will be the first to present at the next Commission meeting.*
- 3:05 PM      D. Consent Agenda  
                 a. Council Item Review  
                         i. Convention Center Expansion Construction Change Order 12  
                 b. Meeting Minutes  
                         i. January 11, 2017  
                 c. Monthly Financial Report – No items
- 3:10 PM      E. Review Action Items from January 11, 2017 Meeting  
                 F. Directors Report  
                 G. January Sales Report  
                         a. Review Sales Report Format(s)
- 3:45 PM      H. New Business  
                 a. City of Rochester Allocation Election/Naming Rights Options – Gary Neumann  
                 b. MCC Capital Improvement Project Budget Review  
                 c. Review MCC Booking Priority Policy
- 4:00 PM      I. Unfinished Business  
                 a. Marketing Update  
                 b. Finance Committee Update  
                 c. Food & Beverage Committee Update  
                         i. Review Caterer Trash Removal Process  
                 d. Convention Center Grand Opening Task Force Update  
                 e. Branding Task Force Update
- 4:30 PM      J. Other Business
- 4:35 PM      K. Adjournment

Next Meeting: Wednesday, March 8, 2017, 3:00 PM