



**Mayo Civic Center Commission Meeting**  
**Wednesday, June 13, 2018 – 3:00 PM**  
**Mayo Civic Center Office Conference Room**

**Attendees: Commission Members**

Teresa Chapman, Matt McCollom, Dan Nelson, Amita Patel

Absent: Sarah Clausen, Warren Harmon, Heidi Mestad

**Other Attendees:**

Donna Drews (Mayo Civic Center (MCC)), Matt Esau (Experience Rochester), Mary Gastner (Experience Rochester), Dave Goslee (City Attorney's Office), Brad Jones (Experience Rochester), Andy Krogstad (MCC), Jo Oeltjen (MCC), Randy Petersen (Post-Bulletin)

A. Call to Order

00:05 Audio Tape

The meeting was called to order by Matt McCollom at 3:01 PM.

B. Approval of Agenda

00:08 Audio Tape

Motion to approve the agenda was made by Teresa Chapman, Second by Amita Patel. Motion was approved.

C. Open Comment Period

00:19 Audio Tape

No comments

D. Consent Agenda

00:26 Audio Tape

a. Council Item Review - None

b. Meeting Minutes

i. May 9, 2018

c. Monthly Financial Report

i. May 2018 Bills & Income Statement

d. Director's/Staff Report

e. MCC Committee Reports

f. Sales Report

Motion to approve the consent agenda was made by Dan Nelson, Second by Amita Patel. Motion was approved.

E. Review Action Items from May 9, 2017 Meeting

00:53 Audio Tape

a. Size of MCC Flag

The flag is changed out about twice a year as they wear out. The VFW or the American Legion takes the old flags so they may be properly destroyed. The current size of the flag is 10' x 15'. Two new flags at that size were recently purchased. It will probably be about another year before the new flags wear out. We will revisit this when it is time to order new flags.

b. Experience Rochester 2019 Budget to be presented to MCC Commission at the October 2018 MCCC Meeting. The MCC 2019 Marketing Plan to be presented to MCC Commission at the November 2018 Meeting.

F. New Business

## 02:14 Audio Tape

## a. International Association Public Participation Spectrum

The IAP2 Federation has developed the Spectrum to help groups define the public's role in any public participation process. The City Council has discussed this, but they have not formally adopted it yet. They are discussing this as a way to gather public input. The information in the packet is just for awareness. Donna Drews stated that Mayo Civic Center is participating in the City's Strategic Plan and there are public forums coming up: June 18, 2018 from 3 PM to 4:30 PM at City Hall; June 20, 2018 from 10 AM to 11:30 AM at City Hall. The City's Consultant will be managing this on behalf of the City. Donna Drews will email information on the public forums to the MCC Commissioners.

**ACTION: Donna Drews to email information on the public forums to MCC Commissioners.**

The 2017 Mayo Civic Center Annual Report was handed out to the MCC Commissioners. There will not be a presentation to the Committee of the Whole this year. Brad Jones, Experience Rochester, will probably be doing his presentation in August. He mentioned he would probably use the 2017 MCC Annual Report.

## G. Unfinished Business

## 06:43 Audio Tape

## a. JLL Consulting Update

Andy Krogstad has provided additional Ungerboeck data to Dan Fenton. We are waiting to hear what Dan will be doing next. At this point, it is unknown when he will be back here.

## b. MCC Public Art Update

Tonight is the first night the public art will be available for people to walk around it. The inlays and the electrical portions of the artwork are not done. When the artwork is completed, the music will play on the inside of the building and the lights will display on the outside around the artwork. The talk with Poo Shu Wang, the artist, which was held at the Rochester Art Center went well. The artist's current name for the artwork is "Circumcenter."

## c. Value Stream Mapping Process Update

Work is continuing on this process. There are some things that need to be wrapped up so we can put things together. Experience Rochester also works on some of the taskforces. Each taskforce has a team leader and a team; and then there is a large meeting, too. MCC staff would like to have more collaboration on the proposal side.

## H. Other Business

## 17:44 Audio Tape

Donna Drews sent the parking study, which was presented to the Committee of the Whole a week ago Monday, to the MCC Commissioners. The report contains good data on what their intent is. Discussion was had about parking study.

## I. Adjournment

## 24:56 Audio Tape

Meeting adjourned at 3:26 PM by Matt McCollom, Chair.

Next Meeting: Wednesday, July 11, 2018 at 3:00 PM